




PURCHASING DEPARTMENT

Madison County Board of Supervisors
146 West Center Street
Canton, MS 39046 / 601-855-5534
kesha.jackson@madison-co.com

January 17, 2023

To: Board of Supervisors
From: Kesha Jackson, Purchasing Clerk 
Subject: Approval of Department Employees Purchase Requisitions

Please approve request for the following Department Employees to sign purchase requisitions for their departments. *(See attachment)*

Attachment: Approval of Department Employees - 2023

Approval of Department Employees - 2023

FUND #	DEPT #	DEPARTMENT NAME	*APPROVED TO SIGN REQUISITION	Date of Approval	RECEIVING	Date of Approval
	100	Board of Supervisors	Greg Higginbotham	1/5/2023	Myrtis Hawkins Clara Griffin	
	101	Chancery Clerk	Ronny Lott Stacey Toten Cynthia Parker Gena Permenter	1/10/2023		
	102	Circuit Clerk	Anita Wray	1/5/2023		
	103	Tax Assessor	Emily Anderson Joanna Triplett Diane Barber	1/5/2023		
	104	Tax Collector	Myrtle Rayburn Laura Sullivan	1/10/2023		
	104	Tax Collector Interface Fund	Myrtle Rayburn Laura Sullivan	1/10/2023		
	120	County Administrator	Greg Higginbotham	1/5/2023		
	121	Comptroller	NaSon White	1/5/2023		
	122	Human Resources	Loretta Phillips	1/5/2023		
	151	Buildings and Grounds	Drew Ridinger	1/5/2023		
	152	Information Technology	Duane Thompson	1/5/2023		
	154	Veteran Services	Casey Davis	1/10/2023		

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	160	Chancery Court	Judge Brewer Regina Ferguson Judge Walker Susan Edgar Cynthia Parker Gena Permenter	1/10/2023		
	161	Circuit Court	Anita Wray	1/5/2023		
	162	County Court	Judge Hannan Judge O'Neal	1/5/2023		
	166	Justice Court	Cheryl Horn Sarah Steele	1/10/2023		
	167	Coroner	Alex Breeland Kathy Smith	1/10/2023		
	168	District Attorney	Jerri Thompson Ashley Allen	1/10/2023		
	169	County Attorney	Pamela Hancock Cheryl Rushton	1/5/2023		
	180	Elections	Helen Carney Pat Truesdale	1/6/2023		
	180	Elections - State Grant	Helen Carney Pat Truesdale	1/6/2023		
	200	Sheriff Administration	Jeremy Williams Wayne Wells	1/5/2023	LeeAnn Sanders	
	220	Detention Center/Jail	Jeremy Williams Wayne Wells	1/5/2023		
	262	Constables	Brad Harbour	1/9/2023		

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	265	Emergency Management	Albert Jones Jennifer Knight	1/9/2023		
	450	Welfare Administration	Janice Odom Latasha Johnson	1/10/2023	Yahatta Johnson/Road	
	300	Road	Cornelius Bacon Vidal Fleming	1/10/2023		
	300	FY 2020 Bond	Tim Bryan	1/5/2023		
	300	FY 2020 Drainage Projects	Tim Bryan	1/5/2023	Yahatta Johnson	
	300	FY 2020 Road Projects	Tim Bryan	1/5/2023	Yahatta Johnson	
	300	\$5.7 M Short Term Notes	Tim Bryan	1/5/2023	Yahatta Johnson	
	300	Landfill Host Fees	Tim Bryan	1/5/2023		
	190	Planning & Zoning	Scott Weeks	1/10/2023		
	251	Fire District	Minor Norman Jennifer Knight	1/5/2023		
	251	Fire District - State Rebate	Minor Norman Jennifer Knight	1/5/2023		
	232	Medical Services	Minor Norman Jennifer Knight	1/5/2023		
	301	Engineering	Tim Bryan	1/5/2023	Yahatta Johnson	

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	301	Reunion Parkway/State Funds	Tim Bryan	1/5/2023	Yahatta Johnson	
	340	Soild Waste Department	Drew Ridinger	1/5/2023		
	230	Communication SVCS 911	Albert Jones Jennifer Knight	1/9/2023		
	412	Mosquito Control	Minor Norman Jennifer Knight	1/5/2023		
	172	JDC JAG Grant	Judge O'Neal Amy Nisbett	1/5/2023		
	163	Youth Services	Judge O'Neal Judge Hannan Alicia Louisville	1/5/2023		
	163	Youth Services - Juvenile Court	Judge O'Neal Amy Nisbett	1/5/2023		
	631	County Extension Service	Ty Jones	1/10/2023		
	161	SAMHSA Grant	Judge Arthur Adrian Anderson	1/5/2023		
	161	Circuit Court - Adult Drug Court	Judge Arthur Adrian Anderson	1/5/2023		
	676	Economic Development	Greg Higginbotham	1/5/2023		
	459	Citizen Services	Mary Sims-Johnson	1/6/2023		

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	156	Records Management	Ronny Lott Cynthia Parker Gena Permenter	1/10/2023		
	165	Mental Health Court	Ronny Lott Cynthia Parker Gena Permenter	1/10/2023		